



## Studio Policy, 2023/ 2024 Dance Year

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Bradley, IL 60915  
Studio/Store: (815) 929-0231

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[www.danceinthelight .com](http://www.danceinthelight.com)

## Dear Parents and Students.

Welcome to dance in the light, we are honored that you have chosen us for your dance education!

We are “Dance in the Light” of what is pleasing to God. We love the Lord and want His light to be reflective in our choice of music, movement, and costuming. We are committed to providing a Christian emphasis in all areas of dance.

Please take a moment to review the important information contained in this document

### Tuition

*Registration* is a onetime non-refundable fee of \$30 per student. This is due at time of registration

*Costume Fee* is a onetime charge per student pe class of \$80. Costume fees are not refundable after Dec 1<sup>st</sup>. If you drop after Dec 1<sup>st</sup>, you forfeit receiving the costume. Costume fees are due September 15<sup>th</sup> however may be split into three manageable monthly payments, due Sept, Oct, and Nov 15<sup>th</sup>. Costumes must be paid in full by December 1. Please enquire at the desk for details.

*Tuition Rates* are shown in below table. Please take note of our generous family discounts and tuition caps

Length of Class	Charge Per Month
30- 45 min	\$50
60 min	\$55
90 min	\$75

Tuition is paid on the 1<sup>st</sup> of the month, Sept 1<sup>st</sup> through May 1st

*Discounts* will be applied in accordance with the below table. Family discounts apply to whole families living at the same address and excludes adult classes and Leaps and Turns

*Family Discount*

<b>Number of Classes in Family</b>	<b>Total Discount per Month</b>
1	\$0
2	\$5
3	\$15
4	\$30
5	\$50
6	\$75
7	\$100
8	\$125
9	\$150
10	\$175
11	\$200
12	\$225
13	\$250
14	\$275
15	\$300
Multiples Gift	Tuition is charged as one child for any twins enrolled in the studio; the twins do not have to be in the same class. Enrollment and costume fees are per child
Veterans Discount	20% Discount on tuition for students whose parents are veterans or current military, we thank you for your service. Please see the front desk for this benefit to be added to your account
Family Max	Tuition will be capped at \$485 monthly for families with multiple students and \$305 for families with a single student

*Some classes may be excluded from the family discount*

*Online Registration* is available via our website. Click on manage my account

*Late fees* will be added to each account with outstanding balances on the 15<sup>th</sup> of each month. Late fees will be \$30 per account. If accounts are not current by the last working day of the month, we reserve the right to drop students from the class with no refund

*Returned Checks* will result in a \$30 charge to your account unless bank error.

If you are *absent* from a class, you will not be refunded (other than extended health issues). Furthermore, we do not refund classes for holidays; this is all worked into the price of tuition.

If you wish to *Drop* a class, please ask for a drop form from the front desk. If you do not fill out a form, then you will continue to be charged for that class.

*If Classes are cancelled* due to weather, you will be notified by email. The cancellation will also be on our website and we will post to our Facebook page. These classes are not made up, although makeups will be considered if we have multiple snow days.

*Fundraisers* will be organized by the studio to help dancers raise money for our annual trip to Dance Revolution dance convention, costumes and tuition. Additionally, some studio parents are generous enough to organize the occasional fundraiser for the studio if there is something we need to purchase. None of these fundraisers are compulsory and you should not feel compelled to participate if you so not want to. See the front desk for info if you want to participate in fundraisers.

Please refer to our studio calendar, which can be found on the website for keys dates, including breaks and performances.

Although we are carrying less merchandise in the store, most shoes are in stock. If we do not have what you need, we will order for you. We will have dance apparel catalogs available for you to look through to order merchandise. We appreciate your patronage in the store. Your purchase helps us keep our dance apparel accounts open. Thank you for supporting our business!

*Payment Options* are described in the below table

<b>Payment Plan</b>	<b>Description</b>	<b>Tuition Payment Due Date</b>	<b>Register Online?</b>
Credit Card / Bank Draw Monthly	Register a credit card or bank account with us and we will automatically draw your monthly tuition amount on the 1 <sup>st</sup> of every month	Sept 1 <sup>st</sup> , after that the 1 <sup>st</sup> of the month	YES
Pay Monthly at desk	Pay each month at the desk by cash or check *Payment history may make you ineligible for this option*	1 <sup>st</sup> and last month's tuition payment, at time of registration, after that on the 1 <sup>st</sup> of the month	NO

### **Code of Conduct**

We strive to provide a safe and uplifting Christian dance education. We will start classes with Prayer and we use Christian, classical, show tunes and clean era music. Any concerns with our studio or teaching staff should be immediately brought to the attention of Miss Ruth, the Studio Director.

We expect our students and parents to refrain at all times from gossip and any other unpleasant behavior.

*Attendance* is important particularly when preparing for performances. The teachers and other students rely on good attendance. Please be punctual to class and be sure to inform the front desk if you are going to be absent

*Cell Phones* are not allowed in class. Students who need cell phones can leave them in the cubby room or behind the desk.

*The Cubby room* is available for all dancers located off the waiting area. All items are left at the dancer's own risk. We do not monitor belongings in this area.

## **Dress Code**

All girls must wear a leotard and tights with hair pulled up off face and neck and secured tightly. We do not have a 'color' dress code, but do require a leotard and tights be worn in every class including Hip Hop. Garments that are permissible over the leotard and tights base are: Dance shorts, dance pants, dance skirt, leg warmers or any dance warm ups.

The correct dance shoes in the correct color must be worn according to class being taken (therefore no one will have to buy the correct color shoes for the performances). Acrobatic– black, Ballet – pink canvas, Jazz – tan, Tap – black or tan, Hip Hop – black, Point – Pink.

The wearing of jeans or jean shorts in dance class is strictly prohibited.

Students enrolled in Ballet class must wear, any color leotard, pink tights, canvas split-sole ballet shoes and hair neatly secured in a bun. Please use hair spray and a hair net to achieve a neat 'Clean' bun. This is good practice for our performances! A hip alignment belt must also be worn. A ballet skirt or knitted ballet shorts, leg warmers or other knitted warm ups may be worn as well. Boys: No jeans or other restrictive clothes may be worn. Sweat pants or dance pants with a tight-fitting tee shirt tucked may be worn. Black shoes will be worn according to class style being taken.

### *Shoes*

Ballet and tap shoes bought from Target, Wal-Mart K-mart and Payless etc. are not acceptable. They do not stay on the dancer's feet and do not match the rest of the class. We request that you buy your dance shoes from Dance in the Light. Our shoes are less expensive and / or better quality, and are fitted to the child's feet. The class can run smoothly if the teacher is not constantly putting ill-fitting shoes back on students.

## **Other Information**

Dance in the Light does not carry medical or accidental insurance for its students. It is required that all students be covered by their own family insurance policies, and if injury occurs it is understood that the students' own policy is the only source of reimbursement. Dance in the Light is committed to conducting all activities in a safe manner and holds the safety of all students in high regard. Dance in the Light insists that all students follow safety rules and instructions that are designed to protect the student's safety. However, students / parents / guardians must recognize that there is an inherent risk of injury when choosing to participate in recreational programs. Students are not to be in the dance studio if a teacher is not present. Please consider the health

and fitness of the child for the activity of dance and consult a doctor prior to enrollment if necessary.

We have parking available on the west side of the studio, off the alley. We also have permission from Westphal Jewelers to park in their lot, excluding the first four spaces, on the east side of their building Monday thru Friday after 5:30 pm, Saturday after 4:00 pm.

Please leave the waiting area in good order! Only water is allowed in the store and waiting area. Absolutely no pop, juice, or food in the store or the main waiting area. Food is allowed on the tiled floor of the waiting area. Please be responsible and clean up after yourself. Please do not leave your child unsupervised, the studio is not responsible for children outside of classes.